



Thursday 4<sup>th</sup> March 2021

RE: Important Reminders for Returning to School on 08.03.21

Dear parents and carers,

We are very much looking forward to welcoming you all back to school on Monday 8<sup>th</sup> March.

We wanted to share some important reminders ahead of our return to ensure that we continue to manage the school site safely and in line with the current government guidelines in order to prevent the spread of the virus as much as we possibly can. We'd like to reassure parents and carers that, as per our September reopening approach, we have taken a number of steps to ensure that we are able to offer a safe approach to our spring reopening.

Key messages to all:

- We will offer Breakfast club and after school club for all pupils. All parents were asked to inform us via email on [office@johnjames.hackney.sch.uk](mailto:office@johnjames.hackney.sch.uk) if you would require a space in either of these services following our return for the remainder of the spring term.
- School starts at 8.55am. You will continue to use the allocated gates that you have previously used for both drop off and collection:
  - Nursery gate into nursery playground
  - Reception, Year 1 & 2 smaller gate into the KS1 playground
  - Year 3 & 4 car park gate into the KS1 playground
  - Year 5 & 6 main gate into KS2 playground
- Children must wear full school uniform each day.
- Children need to bring a water bottle to school with them each day.
- Parents and carers must wear a face mask when they are on site; you will not be allowed to enter the school grounds without a face covering.
- No child is to attend school if any member of your household is showing symptoms of COVID 19. Household isolation rules must be strictly adhered to.
- No child is to attend school if they have been in contact with somebody who has tested positive for COVID 19. Isolation rules must be strictly adhered to.



## St John and St James Church of England Primary School

Isabella Road, London E9 6DX

Tel: 020 8985 2045 Email: office@johnjames.hackney.sch.uk

**Executive Principal** Sian Davies      **Headteacher** Jo Smith



We are continuing to follow the current government advice to minimise the spread of the virus. Below are some of the key messages that we expect all staff, pupils and visitors to adhere to:

### **Hands**

- Everyone to wash hands on arrival to school and regularly throughout the day.
- Soap & hand sanitiser is available in all rooms – children must sanitise when arriving at school, entering any room, when they return from breaks and before and after eating.
- Skin friendly wipes are available in all rooms.
- Site Management team will continue to wipe down key touch points throughout the day.

### **Face**

- All visitors and parents are to wear a face mask at all times when entering the school grounds.
- Staff on gates are to wear a face mask.
- Face coverings are to be worn by all adults in all communal areas of the school where social distancing is unable to be implemented (i.e. kitchen)
- Face coverings need to be removed by pupils on arrival to school. When removing a mask you must not touch the front of the face covering. You must wash your hands immediately after removing. Dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag. This information has been shared with all parents and cares in our previous correspondence.
- Staff working 1:1 with pupils will be encouraged to wear a mask or visor at all times.

### **Hygiene**

- The whole school will ensure good respiratory hygiene by promoting 'catch it, bin it, kill it'
- Tissues are readily available in all teaching spaces

### **Minimising contact**

- Staff are to maintain 2 metre distance from other adults wherever possible.
- Use of one way system in and out of KS2 building & in hall – adults must use allocated doors when moving around the building.
- Playgrounds to have allocated equipment for lunchtimes & morning break. Boxes to remain in classrooms

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### **Recognising the symptoms & isolating**

Pupils, staff and other adults must not come to school if:

- They have one or more of the common symptoms of coronavirus (COVID-19)
  - a new continuous cough
  - a high temperature
  - a loss of, or change in, your normal sense of taste or smell (anosmia)
- A member of their household has symptoms.
- They have had a positive test result in the past 10 days.

Pupils must immediately cease to attend for at least 10 days from the day after:

- the start of their symptoms
- the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test)

If you have [symptoms](#) of COVID-19 however mild, you must get a test and self-isolate for at least 10 days from when your symptoms started.

### **Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents**

- Site Management team to wipe down key touch points throughout the day.
- Toilets to be cleaned regularly throughout the day.
- Toilets allocated to different year groups

### **Testing**

All staff will continue to test with Lateral Flow Devices (LFDs) twice a week at home, as per existing guidance on testing for staff in primary schools and nurseries. Primary age pupils will not be tested with LFDs.

Parents and carers are able to access testing for both symptomatic and asymptomatic cases at local testing sites.

Details of these can be found on the COVID section of the schools website.

### **Ventilation**

- All doors for offices, classrooms and corridor walkways are to be kept open throughout the day.
- Where possible, windows in all rooms will be opened to allow fresh air flow.

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In order to safeguard our staff and pupils, parents are asked to follow the government guidelines closely. Therefore we ask that you follow the below points at all times:

Please make sure your child is feeling well before sending them back to school. If your child is unwell with any of the COVID-19 symptoms, you have to book a test and wait for the result to come back before bringing your child into school. Any siblings, or other household members, also have to stay at home while you wait for the test result to come back. You must inform the school office that you are awaiting test results and must contact us to provide an update when the results are received. You can do this by calling us on 0208 985 2045 or by emailing [office@johnjames.hackney.sch.uk](mailto:office@johnjames.hackney.sch.uk)

If anyone in the family or household is unwell with COVID-19 symptoms, that person must book a test immediately, and you must not bring your child into school. The whole household should stay at home and self-isolate and wait for the test result to come back. If the test result is negative, only then can your child return to school. If the test comes back positive, the entire household must continue to self-isolate for the remainder of the isolation period (10 days from the first day of symptoms or from the date of the positive test if the person was not showing any symptoms).

If you require any further information about the governments stay at home guidance, you can find it here:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Thank you all for your cooperation in these matters.

With best wishes,

A handwritten signature in black ink, appearing to be 'Jo Smith'.

Jo Smith

Headteacher