

SJSJ PTA meeting notes, 28th January, 2022

In attendance

Jenna, John, Karen, Selma

Apologies for absence

Dorothea, Geraldine, Louise, Lucia

1. Actions from the last meeting

Most had been actioned.

Action:

Karen to ask if any of the teachers would agree to be a Teacher Rep.

2. Financial update

Previous balance - £954

Current balance - £2699

New income:

Cake sale - 3rd December: £134

Carol singing, Tesco: £174.61

Bag2School: £84

Standing Orders: £20

Clothes sale: £21.00

Raffle: £1313.89 (£1311.39 plus £2.50 raffle money deposited after the balance statement of 07/01/2021)

Adding the 1st October cake sale income of £115, the **total income for the term was £1862.50.**

3. Email list

There were no new members at the meeting.

4. Post-project feedback on Christmas fundraising

It was noted that we need to send 'thank you' cards and letters to all donors to the raffle. There were approximately 40 donors. Karen reported that she has made cards and that she will write a 'thank you' letter. The Committee thought it would be nice if the children would write the cards. John suggested that we could ask if the children could write some cards during their green time on Fridays.

Karen to contact Mrs Smith to ask if the children could write some thank you cards in their green time.

Karen to ask Lucia about the voucher for the De Felice meal.

5. Small Societies Lottery Report submission for Hackney Council

Karen tabled a draft report. It was noted that the card payment charges of 1.75% had been omitted as an expense. The Committee appointed Karen (Chair) and Selma (Secretary) to sign the report.

Action:

Karen to amend the report to reflect the 1.75% card payment charges.

Karen and Selma to sign the report.

Karen to submit to Hackney Council

6. Fund-raising ideas for the Spring Term

Karen reported that we would still need to limit our fundraising efforts to outdoor activities. In light of this, the Committee agreed that it would hold a cake sale and Easter egg/treasure hunt this term. It was agreed to approach local supermarkets for Easter Egg donations. It was hoped that

we would also be able to hold a plant sale. The Committee discussed a possible 'planting session' but the details are yet to be agreed.

Action:

**Karen to draft a letter to send to local supermarkets to ask for Easter Egg donations.
Karen to agree dates for these events with Mrs Smith.**

7. Estate Agent Sponsorship

The Committee agreed that they would like to have sign board sponsorship again this year. It was thought that Easter would be a good time for the Estate Agents. Karen will ask Winkworth if they would be agreeable to sponsor us. John also agreed to ask Keatons Estate Agents.

Action:

**Karen to contact Winkworth Estate Agents to ask if they would like to continue their sponsorship.
John to ask Keatons Estate Agent how much money they offer per board.**

8. easyfundraising.org.uk

The committee noted that £27.62 had been raised so far by just five regular users. It was agreed to try and encourage more people to take part and remind those that are registered to use it whenever possible.

Action:

Karen to ask the School to circulate a message encouraging parents/carers to register.

9. PTA Social Events

The Committee agreed to arrange two dates; one in the evening at the Chesham Arms and a picnic on a Sunday afternoon at a local playground for families.

Action: PTA Committee to agree two dates and circulate the details.

10. SJSJ PTA WhatsApp group

It was agreed to set up a group to help improve communications.

Action: Karen to set up a SJSJ PTA WhatsApp Group and publicise through the PTA email circulation list.

PTA Reps to circulate among class WhatsApp groups.

11. Any other business

There was no other business.

Next Meeting

TBA.